

## APPLICATION FOR ALTERATION OF PLAN

Subdivision

\_\_\_\_\_ Date

The CITY MAYOR  
City of Talisay  
Cebu

Thru: Sangguniang Panlungsod Members  
City of Talisay, Cebu

Sir:

In accordance with applicable laws of B.P. 220 and its implementing Standards, Rules and Regulations, as amended by Executive Order No. 648 dated 07 February 1981. I am applying for a Preliminary Approval for Alteration of Plan of a Subdivision with Development Permit No. \_\_\_\_\_ having an area of square meters and containing \_\_\_\_\_ lots / units. \_\_\_\_\_

Attached hereto are:

Four (4) copies of the Plan showing the proposed alteration duly signed and sealed by a Licensed Architect / Engineer;

Letter stating the proposed / reason for the proposed alteration / conversion;

Sworn statement that the affected lots / units for alteration have not been sold;

Written conformity of the duly organized homeowners association or in the absence thereof, majority of the lot / unit buyers;

Certified true copy of titles of the affected lots / units if the said lots / units have been titled.

Very truly yours,

\_\_\_\_\_  
Applicant

Address :

Tel. No. :

SUBSCRIBED and SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_ affiant exhibiting before me his/her Residence Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_ 200 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_

CPDC Form 005  
(To be accomplished in duplicate)