

## APPLICATION FOR PRELIMINARY APPROVAL & LOCATIONAL CLEARANCE FOR MEMORIAL PARKS/CEMETERY

\_\_\_\_\_  
Date

**THE CITY MAYOR**

City of Talisay  
Talisay City, Cebu

Thru: **Sangguniang Panlungsod Members**  
Talisay City, Cebu

Sir:

In accordance with the article IV, Section 5 of Executive Order No. 648 and its implementing Standards and Guidelines dated 07 February 1981, I am applying for Preliminary Approval and Locational Clearance of a Memorial Park/Cemetery Project having an area of \_\_\_\_\_ square meters, containing \_\_\_\_\_ plots/units, located at \_\_\_\_\_

Attached hereto are:

1. Two (2) sets of Site Development plan/scheme (should be accessible to Persons With Disabilities (PWD) in accordance with BP 344 otherwise known as the Accessibility Law and the Magna Carta for disabled persons (RA 7277) reflecting therein the layout of streets, pathways, plots, parking areas, support facilities, signages and other features in relation to existing site condition using a scale ranging from 1:200 to 1:2,000 duly signed and sealed by a licensed environmental planner.
2. Two (2) sets of the following documents duly signed and sealed by a licensed Geodetic Engineer.
  - a.) Vicinity Map at a scale of 1:10,000 or larger with a minimum of one (1) km. radius from the periphery of the project showing the relationship of the proposed project to existing community facilities such as churches, schools, markets, hospitals, transportation lines, drugstores, etc.
  - b.) Topographic plan to include the existing conditions as follows:
    - b.1. Property boundary lines, bearing and distances;
    - b.2. Streets and easement, right of way width and elevation on and adjacent to the project;
    - b.3.. Ground elevation/contour of the site; for ground that slopes less than 2%, indicate spot elevations at all breaks in grade, along all drainage channels and at selected points not more than 30 meters apart in all directions; for ground that slopes more than 2%, indicate contours with an interval of not more than 0.5 meter for more detailed preparation of plans and construction drawings.
    - b.4. Other conditions of the land: water courses, marshes, rock outcrops, wooded areas, isolated preservables trees 0.30 meters or more in diameter, houses and other significant features;
    - b.5. Proposed public improvements: highways or other major improvements planned by public authorities for future construction on or near the project.

**CPDC FORM**  
(To be accomplished in duplicate)

3. Two (2) sets of Survey plans of lot(s) as described in TCT(s) duly signed and sealed by a licensed Geodetic Engineer.
4. Certified True Copy of Title(s) and tax Declaration(s) and Survey Plan(s).
5. Resolution from the Sangguniang Panlungsod and Barangay Resolution stating the necessity of the project in relation to the needs of the City.
6. Zoning Certification issued by HLURB or City/Municipality concerned.
7. A copy of the (EIAS) Environmental Impact Assessment Studies.
8. Certified true copy of Environmental Compliance Certificate (ECC) or Certificate of Non-Coverage (CNC) duly issued by the Department of Environmental and Natural Resources (DENR).
9. Certified true copy of conversion order or exemption clearance from the Department of Agrarian Reform (DAR) authorizing a change in use from agricultural to non-agricultural, **if applicable.**
10. Clearance from the Department of Health.

Very truly yours,

\_\_\_\_\_  
Applicant

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. No.: \_\_\_\_\_  
\_\_\_\_\_

SUBSCRIBED and SWORN to before me this \_\_\_\_\_ day of \_\_\_\_\_ affiant exhibiting before me his/her Residence Certificate No. \_\_\_\_\_ Issued at \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_ .

\_\_\_\_\_  
Notary Public

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Page No. : \_\_\_\_\_  
Book No. : \_\_\_\_\_  
Series of \_\_\_\_\_